

**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, December 20, 2012 at 7:30pm**

Minutes

The meeting was called to order at 7:31pm.

I. ROLL CALL

Present: Commissioners Bracco, Bullock, Guarino and President Graves. Commissioners Aeschleman was absent.

Park District Staff Present: Jan Arnold, Executive Director; Jim Egeberg, Director of Finance; Matt Ellmann, Superintendent of Recreation; Mike Grandy, Superintendent of Buildings and Grounds/Facility Maintenance; Bill Hamilton, Superintendent of Revenue Services; Kyle Cratty, Accounting Supervisor; and Karen Gruszka, Executive Assistant.

Others Present: Betsy Gates, Holland & Knight; Joan Fiscella, League of Women Voters.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

Andrea Green, 224 S. Lombard, Oak Park, President of FOPCON, stated she wanted to attend the meeting when the PACT Agreement was being signed. She feels it has been a good partnership and there is an excellent relationship. It is FOPCON's 25th Anniversary and they are looking forward to many more great years of collaboration together.

Beth Cheng, 30 Franklin, River Forest, used to volunteer on PDCC and is currently the President of FOPCON. Beth wanted to let everyone know how much they appreciate working with the Park District and are grateful for the collaboration and relationship with Henrietta, conservatory staff, Park District staff; and especially the IT help they have been given which enables the friends to accomplish its mission.

IV. CONSENT AGENDA

A motion was made by Commissioner Bracco and seconded by Commissioner Guarino to approve the Consent Agenda, which includes the Cash Status Report and Warrants and Bills for the month of October, 2012; Board minutes from the November 1, 2012, Committee of the Whole Meeting, November 10, 2012, Fall Park Tour, November 15, 2012, Regular Board meeting, November 15, 2012, Executive Session meeting, Historical Society Agreement, P.A.C.T. Agreements, Debt Policy, Procurement Policy, Revenue Policy, Fund Balance Policy, Executive Session Minutes, Board Action Calendar, and Substitution of Green Roof for East Roof Top at Ridgeland Common. **The motion was passed by a roll call vote of 4:0.**

V. STAFF REPORTS

A. Director's Report

Jan Arnold, Executive Director, discussed a few items from her Director's Report along with the following: ComEd has moved the poles at the GRC and are on schedule, Ridgeland Common gave 5 bid packets out which will be opened on January 6, at 2:30pm, the IPRA Conference is January 24-26, Scoville benches have been set and the work will stop until mid-January, a tour with Senator Harmon and Representative Lilly took place on Friday, December 21, the Park District received a Public Health AED Grant in the amount of \$454.04 to purchase an AED, and a \$1,500 Loss Control Grant. Jan also brought forth that Commissioner Aeschleman had additional thoughts regarding the pact agreement with Chicago Edge and the PACT program ; they had sent a letter which President Graves was responding to.

B. Division Managers' Reports (Updates & Information): Kyle Cratty, Accounting Supervisor, presented current updates to the Board on staff and ongoing projects and achievements.

C. Revenue/Expense Status Report – There were no questions.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee – None

B. Buildings and Grounds/Facility Maintenance Committee - None

C. Administration and Finance Committee

1. **Tax Year Ordinance for 2012 ***

Commissioner Bullock moved and Commissioner Bracco seconded that the Park Board of Commissioners approve the 2012 Tax Levy Ordinance 2012-12-01 in the amount \$8,603,619. Jan Arnold, Executive Director, reminded the Board of the Tax Levy Hearing held during the Committee of the Whole where there was no public comment as well as the numerous discussions that had taken place over the last few months. No questions were asked by the Board. **The motion passed with a roll call vote of 4:0.**

2. **Budget and Appropriation Ordinance for 2013***

Commissioner Bullock moved and Commissioner Bracco seconded that the Park Board of Commissioners approve the Budget and Appropriation Ordinance 2012-12-04 that has been available for public review. Jan Arnold, Executive Director, reminded the Board of the statutory hearing on the Budget and Appropriation Ordinance and that there had been no public comment. She also reminded them that the draft Budget had been posted for public review for over 30 days. No questions were asked. **The motion passed with a roll call vote of 4:0.**

3. **2013-2015 Strategic Plan***

Commissioner Bullock moved and Commissioner Bracco seconded that the Park Board of Commissioners approve the 2013-2015 Strategic Plan. Jan Arnold, Executive Director, reminded the Board that Barbara Heller attended the Board Retreat in July to begin the process for a new Strategic Plan. There had been numerous meetings with staff, the PDCC, focus groups, and other local governmental entities to provide the Park District with a collaborative plan. Per the Board's input, there had been changes made for this final Strategic Plan. The Board thanked her for the inclusiveness and responsiveness to all ideas that had been put forth. **The motion passed with a roll call vote of 4:0.**

VII. NEW BUSINESS

1. **Rehm Pool Play Feature***

Commissioner Bracco moved and Commissioner Bullock seconded that the Park Board of Commissioners approve direct purchase of SCS Interactive/Whitewater's model HS100WB for installation at Rehm Pool in an amount not to exceed \$80,000. Executive Director Arnold informed the Board that the staff had been researching a play feature for Rehm Pool when it was realized that ordering of the feature would be 16 weeks, jeopardizing the pool opening. During this research, staff found the SCS Interactive/Whitewater model HS100WB that fit our footprint and current plumbing. The Board questioned the choice of just purchasing this model without further bidding. Bill Hamilton, Superintendent of Revenue Facilities, explained that other equipment had been researched and were either too small, too large, didn't fit our footprint, or didn't have the features that the Park District wanted. This model meets all criteria and has cost savings with the benefit of no changes

needed for concrete work nor plumbing. It was also mentioned that the flow rate for this model also matches up with the flow rates (gallons per second – GPS) of our current pump and motor; alleviating the necessity of a new pump and motor. The Board discussed their history with the staff and confidence in them that this is the right decision and that as it would end up with the same model play feature due to it being the only one to fit all criteria, that the loss of time and money was not worth the cost of bidding other play features although the Board was not in consensus. **The motion passed with a roll call vote of 3:1. Commissioner Bullock voted nay.**

VIII. COMMISSIONERS' COMMENTS

- **President Graves** – attended the Pleasant Home meeting and stated they are busy planning for their new Executive Director Heidi Ruehle-May; the transition will be complete by March 1. At the Historical Society, she thoroughly enjoyed the show and tell of pictures and artifacts recently brought in. She also attended the Book signing of the Park District book and met all three photographers that took pictures throughout the 100th Anniversary year and events and recommended everyone pick one up - it is a wonderful keepsake and finally, she attended the Festival Theatre meeting. They are currently without a Managing Director but are moving forward with the spring schedule on their website. President Graves finished by saying what a fantastic year it had been with the retirement of Gary Balling and the hiring of Executive Director Jan Arnold and she that she constantly hears compliments and appraisal for the Park District and wants to pass it along to all the staff.
- **Commissioner Aeschleman** – absent.
- **Commissioner Bracco** – Read aloud the item from the Executive Director's reports on the annual tree report which listed that over 800 trees have been planted during the last six years. He stated it was phenomenal how far we had come and thanked staff, the Building and Grounds Department, and the community for the resources to allow this to happen. He also commented on what a great year for the Park District it had been and wished every one a Happy New Year.
- **Commissioner Bullock** – attended the Park Foundation's meeting and they were looking at the list of projects ideas for funding and wanted the Park District to weigh in but were doing great ground work.
- **Commissioner Guarino** – attended the Conservatory's Winterfest which was crowded and wonderful. Once again, the Friday Night Ice was a huge hit with the tweens and the 50th Anniversary at Ridgeland Common was a great event.

IX. EXECUTIVE SESSION

None.

X. ADJOURN MEETING

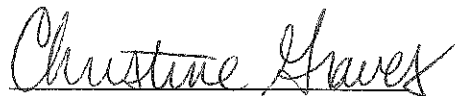
At 8:16pm the Regular Board meeting was adjourned by a voice vote. **The motion passed with a voice vote.**



Secretary
Board of Park Commissioners

January 17, 2013

Date



President
Board of Park Commissioners

January 17, 2013

Date